



## **A good writer should:**

- ♥ **Use capitalization correctly.**
- ♥ **Proofread and edit the paper.**
- ♥ **Use correct spelling, even on difficult words.**
- ♥ **Use grammar that contributes to clarity and style.**
- ♥ **Reinforce the organization with good paragraphing.**
- ♥ **Enhance the readability of the paper with conventions.**
- ♥ **Write a long enough piece to show a wide range of skills.**
- ♥ **Guide the reader through the paper with correct punctuation.**

